



STATE OF HAWAII
DEPARTMENT OF LABOR AND INDUSTRIAL RELATIONS
Hoisting Machine Operators Advisory Board
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Board Members

Allan Parker, Chair
Clayton Winger
Melvin Miyamoto
Kerwin Chong
Gary McKeague

Lora Contreras,
Executive Director

Minutes of January 24, 2003

1. Call to Order at 12:15 pm
Present: Chair Allan Parker, Members Melvin Miyamoto, Kerwin Chong, and Ex Dir Lora Contreras. Absent: Gary McKeague and Clayton Winger.
2. The minutes of September 4, 2002 meeting were approved with no amendments.
3. Community Concerns: Mr. Ed Ventula, President and Training Director and Mr. Tony Ramirez from the University of Hawaii Leeward Community College, Continuing Education Program briefed the council on their new NCCCO Candidate Program for the State of Hawaii. Their new program is called CRTC, Inc. (Crane and Rigging Training & Consulting Incorporated) a non profit organization and dedicated in the education of safe operation for the Lifting and Weight Handling Industry. They explained the programs mission, goals and vision and the program itself in detail and included all costs for the course. The certification course and price list is outlined and includes the basic crane safety course, the NCCCO written exam, basic practical operation training safety course, and the NCCCO practical exam. For Mobile Crane's the total cost is \$1,850.00 and for Boom Truck/Aerial Platforms the total cost is \$1,750.00. The program should be up and running at Leeward Community College by March 2003 to certify almost 1500 statewide non union crane operators. However, the practical exam site which will be located at Barber's Point is not ready and is the current hold up, however he will keep in touch with Chair Parker as to the starting date. The CRTC, Inc. will have an office ready within two weeks for answering questions. The community college will be circulating brochures offering the course through brochures and Mr. Ventula will be available free of charge to any interested parties/companies who will need help for certification, his temporary number to be reached at in Kapolei is 808 691 4411. (CRTC, Inc. hand out on file).
4. Director's Report: Lora Contreras reported that Jennifer Shishido requested more information from HMOAB at their scheduled HIOSH Advisory Board meeting on February 20, 2003. Jennifer is especially awaiting our response on an implementation date for the Department. A copy of Jennifer's letter dated January 3, 2003, and a copy of the final approved Hoisting Machine Operator's Administrative Rules was distributed.
5. New Business: None

6. Unfinished Business: The board reviewed the draft applications and approved the following application forms:
 - a. The Renewal Application Form;
 - b. The Hoisting Machine Operator's Experience Form;
 - c. The Special Certification Form; and
 - d. The HMO Checklist Form.The following forms and letters are being revised and placed on the next meeting agenda for approval:
 - a. The Application for Certification (one page only);
 - b. News Release (correct spelling of names);
 - c. The letter to be mailed out to the concerned community and the crane operator's; and
 - d. The final copy of the certification card.Discussion ensued on the "add on category fee". The board approved a fee of \$5.00, and Lora Contreras will check with NCCCO on their process of the two expiration dates on one card.
7. Executive Session: None
8. Correspondence: None
9. Announcements: None
10. Adjournment: Chair Parker adjourned the meeting at 1:20 pm.

Hand-outs:

1. CRTC, Inc. Training Program Materials.
2. Copy of a letter to Ed Ventula from Rita Oliva, IAI Senior Associate dated January 16, 2003, regarding approval for a test site for NCCCO.
3. Copy of approved Hoisting Machine Operator's Rules.
4. Mail list for concerned community and union crane operator's.
5. Application forms and letters for certification process.